

Role Description WORLD HERITAGE TRAINEE (AGE 16-25)

ROLE Purpose

To support the World Heritage Youth Ambassadors programme on a local level (Blaenavon), by supporting youth volunteers and delivering workshops and community activity both in Blaenavon and the rest of the UK. Represent the program nationally and undertake training to develop personal skills.

ROLE DESCRIPTION

1. Be a part of a great team of volunteers, staff, trainees and apprentices who deliver heritage and life skill workshops across Blaenavon and beyond.
2. Help run the World Heritage Youth Ambassador youth club (Wednesday evenings 5pm – 9pm).
3. Provide peer support and be a role model for young people who participate in the voluntary program
4. To assist in planning and developing activity, collaboratively with the team, to be delivered to school aged children, and young people both locally and nationally
5. To represent the Hwb and the World Heritage Youth Ambassadors positively to World Heritage organisations and the wider community, including attending meetings.
6. To work during half term and school holidays to ensure continuity of provision throughout the year, to include evenings and weekend where appropriate.
7. To support with the accurate recording of all information relating to reach, attendance, activity and young people's personal development in all settings.



8. Undertake training and work towards achieving ASDAN and SGILAU qualifications and any other skills/qualification mutually agreed.
9. To contribute to team plans and work as part of the team to implement programmes and projects to meet the changing needs of young people.
10. To exercise proper integrity in respect of confidential matters and personnel information obtained during the execution of the duties of this post, with adherence to GDPR laws and Hwb's policy and procedures, including safeguarding, equal opportunity, anti-discriminatory and anti-oppressive practices.

Knowledge, Skills, Training and Experience

Knowledge

- Basic knowledge about Blaenavon World Heritage – Essential
- Basic understanding of World Heritage – Desirable

Experience

- Experience of working with Children and young people – Desirable
- Experience of working with people – Desirable.

Skills

- Basic Communication skills (written and verbal) - Essential
- Team Working - Essential
- Presentation Skills – Desirable
- ICT Skills – Desirable
- Can do attitude - Essential

Special Working Conditions

Will be required to work Wednesday evenings
Will be required to work some weekends

